

February 13, 2024

Privacy notice

This Privacy Notice describes the processing of personal data related to Suominen Corporation's Annual General Meeting.

1. Data controller and contact person

Suominen Corporation
Karvaamokuja 2 B, 00380 Helsinki, Finland
Business ID: 1680141-9

Contact person:
Klaus Korhonen
Klaus.korhonen@suominencorp.com
t. +358 10 214 300

2. Name of the register

Suominen Corporation's register for general meetings

3. Purpose for processing personal data

The purpose of processing personal data is to enable carrying out the Annual General Meeting of the data controller in accordance with the law. Personal data is processed only for the purposes necessary for the organization of the Annual General Meeting, including without limitation, to enable shareholders to register to the meeting, to verify a registrant's identity and his/her right to participate in the meeting, to prepare a list of participants, list of votes and possible voting tickets, and to organize any voting.

The technical implementation of the registration system, meeting hall bookkeeping and advance voting and possible voting during the Annual General Meeting is carried out by Innovatics Oy. The list of shareholders is maintained by Euroclear Finland Ltd.

Processing of personal data is based on the legal obligations of the data controller.

4. Types of personal data processed

The processed personal data include:



- name,
- date of birth,
- personal identification number and/or business ID,
- address,
- contact details,
- possible proxy representative's name and personal identification number,
- number of shares and votes and voting information,
- authentication method,
- basis of representation,
- date of registration, and
- information on potential assistant and any additional information provided in connection with the registration to the Annual General Meeting.

When participating in the Annual General Meeting, the time of arrival and departure of each participant are recorded. For technical maintenance and monitoring of the service, log data on registration and voting, as well as the user's IP address are also recorded.

The register contains the list of shareholders on the record date of the Annual General Meeting created by Euroclear Finland Ltd, which includes, without limitation, shareholder's name, personal identity number/business ID, address, and number of shares. Furthermore, the register contains a temporary list of shareholders created by Euroclear Finland Ltd for the Annual General Meeting, containing information on nominee registered shareholders registered for the General Meeting and their number of shares.

5. Regular sources of data

Personal data is mainly collected from the shareholder or from the shareholder's representative in connection with the registration to the Annual General Meeting. When registering via email, mail or telephone, the data controller or Innovatics Oy enters the registrant's personal data and advance votes into the register.

Based on the personal data provided in connection with the registration, Innovatics Oy retrieves the number of shares of the shareholder on the record date of the Annual General Meeting from the list of shareholders maintained by Euroclear Finland Ltd.

Innovatics Oy enters the voting instructions for nominee registered shareholders represented by account operators at the Annual General Meeting into the register.

6. Disclosures and transfers of personal data

Based on the information entered in the register, a list of votes and a summary of the votes cast are established and attached to the minutes of the Annual General Meeting. The list of



votes contains the name of the shareholder and possible proxy representative and/or assistant, number of the voting ticket (participant number), number of shares by share class, number of votes, basis of representation and means of attendance.

In accordance with the Finnish Limited Liability Companies Act, the shareholders' register is made available at the Annual General Meeting. The shareholders' register includes names of the shareholders, their municipality, and the number of shares and votes on the record date of the Annual General Meeting. It also contains information on nominee registered shareholders who are temporarily registered in the shareholders' register for the Annual General Meeting.

7. Transfers of personal data to third parties and outside the EU or the European Economic Area

Personal data may be made available to third parties who participate in the arranging of the Annual General Meeting and need the information for this purpose. Personal data is not disclosed for commercial purposes.

For registrants with Finnish phone numbers, text messages are sent via service provided by Softera Oy. For those with international numbers, text messages are sent using a Swiss service. Otherwise, personal data is not transferred or disclosed outside the EU or the European Economic Area.

8. Protection of the personal data

Physical documents are kept in a locked space and are accessible only to authorized persons.

Electronic data is stored in a data center that meets the requirements set for processing of personal data. Data connection between the user's browser and the server is encrypted. Access to the register is limited to those employees of the data controller and its subcontractors who need and process the data for the purposes of arranging the Annual General Meeting.

9. Retention and deletion of personal data

Innovatics Oy stores personal data for a maximum of two years after the Annual General Meeting. Euroclear Finland Ltd stores personal data for a maximum of four months after the Annual General Meeting.

The minutes of the Annual General Meeting and the list of votes attached thereto are stored throughout the operational life of the company in order to comply with the company's statutory obligations. The list includes the names of shareholders who participated in the



Annual General Meeting, the names of potential proxy representatives and assistants, basis of representation, the number of shares and votes, and the numbers of the voting tickets.

Other personal data is destroyed when it is no longer necessary for drawing up the meeting minutes or to verify the correctness of the data contained therein.

10. Rights of the data subject

The data subject has the right to know the data concerning himself/herself stored in the register and has the right to request rectification, complementing or deletion of his/her data. Any request shall be addressed in writing in sufficient detail to the contact person of the data controller set forth in Section 1 above.

In case there is an objection to the processing of the personal data, the data subject has the right to lodge a complaint with the Data Protection Ombudsman. The instructions can be found on the website of the Data Protection Ombudsman at <https://tietosuoja.fi/en/home>.

